

## **OLPH Pandemic Preparedness Plan**

**Planning and Coordination** – Fr. Joel Wilson, Pastor, Mrs. Cynthia Smith, Principal, and Mr. Shawn Swisher, Business Manager will meet to coordinate the plan and revisit as adjustments become necessary.

**Continuity of Student Learning** – All students will continue to receive remote instruction provided by their assigned teachers. Four hours per day of instruction will be provided.

- Each teacher will communicate with students/parents daily. Teachers will be available remotely via email during school hours.
- Middle School classes (grades 6-7-8) will access all lessons through Google Classroom. Each teacher will invite students to their subject. Assignments will be submitted there. Communication will be shared through each classroom.
- Grade 1-5 will use Google Classroom and/or Zoom for access to lessons once accounts are established.
- All assignments will be submitted online.
- All subjects will be included in the plan: religion, ELA, math, science, social studies
- Access to technology activities will be provided.

**Accommodations and Provisions for Appropriate Education for Students with an ISP**  
Services are being coordinated with ESU (Educational Services Unit for students who currently qualify for services or who have an ISP (Individual Service Plan)

**Infection Control Procedures** – All surfaces in classrooms, offices, restrooms, and common areas will be thoroughly cleaned and properly disinfected by our janitorial contractor.

**Communication and Planning** – All parents and guardians of school students will be notified through the *SCHOOL MESSENGER SYSTEM*. Ongoing communication as the situation unfolds will be provided through this system. Additionally, information will be shared on the Our Lady of Perpetual Help Church and School website and the parish and school Facebook page.

**School Closure Notification** - – School closure will be at the direction of the Burlington County Health Department, the New Jersey Department or the Diocese of Trenton Office of Catholic Schools

March 13, 2020 [Superintendent's Letter to Parents.pdf](#)

March 15, 2020 [Burlington County Health Department Notification.html](#)

If access to the school at 236 E. Main Street Maple Shade, NJ is denied to students, all school and religious education classes will move to remote instruction. All school and parish activities scheduled on the OLPH campus will be canceled.